Unit Two Glossary

**Brainstorm**
writing a quick list of everything you can think about the topic

**Cluster Drawing**
a chart using circles to help organize your thoughts and ideas

**Draft**
the first writing of a paragraph/essay

**Edit**
to make corrections on paragraph/essay for the final writing

**Essay**
a formal piece of writing.

**Formal Writing**
writing that is done for school or business purposes

**Grouping**
organizing information; putting similar information together in a list or cluster drawing.
Write SMART

**Informal Writing**
writing that is used for journals, notes, email and texting.

**Paragraph**
a group of sentences related to the same idea.

**Prewrite**
a plan to help the writer gather, develop and organize information for first draft.

**Revise**
changes and corrections made to improve your paragraph development and organization.

**Sentence**
a complete thought.

**Topic**
what you are going to write about.

**W/H Questions**
question words such as who, what, where, when, why and how.

**Writing Process**
a plan to help the writer prepare a paragraph/essay.